

2019 Recovery Capital Conference of Canada Declaring and Disclosing Conflict of Interest

The Recovery Capital Conference of Canada will be held in (New Westminster BC, Anvil Centre, September 5 and 6) (Calgary AB, Best Western Premiere Conference Centre, September 8) (Regina SK, Queensbury, Convention Centre, September 20) (Winnipeg MB RBC Convention Centre, September 13) RCC requires all presenters and members of planning committees to complete the **Declaration of Conflict of Interest form**.

A **conflict of interest** is a situation in which the personal and professional interests of individuals may have actual, potential, or apparent influence over their judgment and actions.

1. **All planning committee members' and presenters' financial or in-kind relationships** (not only those relevant to the subject being discussed) **encompassing the previous two (2) years, up to and including the current presentation, must be declared and disclosed.**
2. It is the presenter's responsibility to ensure that their presentations (and any recommendations) are balanced and reflect the current scientific literature. The only caveat to this guideline is where there is only one treatment or management strategy. *Unapproved use of products or services must be declared within the presentation.*
3. Disclosure must be done verbally *and* displayed in writing at the beginning of a presentation or included in the written conference materials.
4. The conflict-of-interest declaration forms must be completed and submitted to the organizer upon approval of speaker's participation.

Examples of relationships that must be disclosed include, but are not limited to, the following:

- Any direct financial interest in a for-profit entity such as a pharmaceutical organization, medical device company, or communications firm, or other financial supporter of the program ("the Organization");
- Membership in the Organization's advisory board or similar committee;
- Receiving honoraria to speak on behalf of a pharmaceutical organization or medical communications company, including talks for which the individual has been contracted but has not yet received payment for.

False disclosure or failure to disclose conflict of interest as outlined in this document could require the planning committee to replace the presenter/speaker.

Part 1:

All presenters and planning committee members must complete this form and submit to the identified CPD program's provider or organizer. **Disclosure must be made to the audience whether you do or do not have a relationship** with a for-profit entity such as a pharmaceutical organization, medical device company, communications firm, or other for-profit funder of the program. *If you require more space, please attach an addendum to this page.*

- I *do not* have an affiliation (financial or otherwise) with a pharmaceutical, medical device, or communications organization, or other for-profit funder for this program (Speakers who are not involved with industry should inform the audience that they cannot identify any conflict of interest).
- I *have/had* an affiliation (financial or otherwise) with a pharmaceutical, medical device, or communications organization.

Signature: _____

Date: _____

Please complete the following sections that apply to you now or during the *past two (2) calendar years up to and including current year*. Please indicate the for-profit organization(s) with which you currently have/had affiliations, and briefly explain what connection you have/had with the organization(s). You must disclose this information to your audience both verbally *and* in writing.

	Company/Organization	Details
I am a member of an advisory board or equivalent with a commercial organization.		
I am a member of a speakers' bureau.		
I have received payment from a commercial organization (including gifts or other consideration or in-kind compensation).		
I have received/or will be receiving a grant or an honorarium from a commercial organization.		
I hold a patent for a product referred to in the CPD program or that is marketed by a commercial organization.		
I hold investments in a pharmaceutical organization, medical device company, or communications firm.		

Part 2: Only presenters must complete this section.

	Circle one		
I intend to make therapeutic recommendations for medications that have not received regulatory approval (i.e., "off-label" use of medications).	YES	NO	You <i>must</i> declare all off-label use to the audience during your presentation.

Part 3: Check all that apply:

- I am a presenter
- I am a planning committee member

Name/title of program/event: Recovery Capital Conference of Canada

I, _____, acknowledge that I have reviewed the declaration form's instructions and guidelines and that the information above is accurate. I understand that this information will be publically available.

Signature: _____

Date: _____